

LIBRARY ADVISORY BOARD MINUTES

August 31, 2020, 5:30 p.m.

Members Present: Anne West, Chair, Susan Kellicut, Raychel Garcia, Jeannine Ellenson

Absent: Margie Wells, Vice Chair – No longer on board, Beverly Courtney –No longer on board, G.K. Sharman, -No longer on board

Members of the Public:

Staff: Christine Patten, Library Services Division Manager

- 1) Ms. West called the meeting to order at 5:35 p.m. and noted that there was a quorum for the August 31, 2020 Library Advisory Board Meeting. The motion was made to accept the official minutes from June 29, 2020 by Ms. West which was seconded by Ms. Ellenson, and approved by unanimous vote.
- 2) Ms. Patten provided an update on the Library Covid 19 social distancing measures and County phases.
- 3) Ms. Patten reported that the Library is continuing to offer Curbside delivery. The service is offered at all branches now, and is continuing now the library branches are open, seven days per week with full hours.
- 4) The Library is continuing popular remote programs on Zoom, such as Story Time, Adult Book Clubs, and Teen programs. The Library offered a popular virtual art contest for teens and created a virtual exhibit which will be featured in the Library's social media.
- 5) Ms. Patten reported that the budget for FY 20/21 has remained unchanged since the last report. The items that were cut from the budget were new for the FY 20/21 budget and included a librarian position from part time to full time and an increase to the Library materials budget. Currently, the FY 20/21 budget is the same as the budget for FY19/20.
- 6) The County hiring freeze has continued and none of the Library vacant positions, which are critical, have been filled.
- 7) The county has hired a contractor to review of Library Impact Fees and other county impact fees. The Library Impact Fees have not been evaluated in many years. It is likely the study will propose a substantial increase in the Library Impact Fees.
- 8) Two Library projects were accepted for Cares Act Funding, self-service remote lockers for the lobbies and self-service kiosks. Ms. Patten hopes that the kiosk which are enabled to take credit and debit card payment may allow the Library to offer this payment type. Currently, the Library can only accept cash or checks.
- 9) Ms. Patten reported that the Primary Early Voting and Election went well. The Sheriff's Office and the Election Office resolved questions about whether Extra Duty Deputies contracted by the Library could be on the premises during the elections, and the answer was yes, if duties don't include patrolling the polling spaces.
- 10) Good of the Order
- 11) Ms. Kellicut had the name of a person interested in the applying for the Library Advisory Board.
- 12) Ms. Kellicut asked about when the Friends of the Library are planning to open. Ms. Patten reported that the Friends said they don't have volunteers willing to run the bookstore, at this time. They are continuing to

work on the changes needed in the Friends Book Store to meet the Fire Marshal's report. The Friends have placed self-service book carts on the mezzanine at the Central Branch to increase funding.

13) Adjournment- Ms. West adjourned the meeting at 6:23 PM.

14) Next Library Advisory Board meeting is scheduled for September 28, 2020.